

Dolder know-how

You can rely on our expertise, firmly based on experience and professional methods. The Dolder Training sessions have proved their worth.

Business etiquette

Proper behaviour flows from inner composure and a sound knowledge base

Content

Style, image and demeanour
Rules of behaviour and politeness
Rules of good manners at work (greetings, welcomes, addressing someone, introductions, titles, business cards, status and appropriate order, seating arrangements)
International rules of the game
Table manners

Target audience

Everyone who wishes to appear confident and professional through the accomplished command of modern forms of interaction

Trainers

Julia Hofstätter, Training Manager, and her team

Price

6 persons CHF 510.00 per person
7 to 12 persons CHF 450.00 per person
13 to 20 persons CHF 390.00 per person
Includes course materials, coffee breaks and lunch
Optional follow-ons:
Drinks reception: CHF 52.00 per person
Sumptuous drinks reception: CHF 68.00 per person

Time

9.00 am to 4.00 pm
Lunch from 12.00 pm to 1.00 pm in the Garden Restaurant

Available for reservation for six participants or more